

Dear Parent/Guardian,

My name is \_\_\_\_\_ and I will be working with your son or daughter this year, primarily in the area of Language Arts. This will be my 6th year working as an Intervention Specialist at \_\_\_\_\_ and my 19th year in education. I am fortunate to have many students for a 2nd year in a row and I am excited to continue where we left off. To those who are new to my classroom, Welcome! I am looking forward to getting to know all of you!

Attached you will find a pink index card. I am asking you complete this card and return it to me no later than Monday, August 25th. The directions are simple:

**Front of Card**

Student Name:  
Parents/Guardians:  
Emails/phone numbers:

If you would like, please include any living arrangements/family information/situations that might help me better understand your son or daughter.

**Back of Card**

Please use this side to tell me anything else that you think will help me when I work with your child this year.

(Examples: Strengths, weaknesses, things that motivate or upset your child, social or academic concerns, etc.)

Thank you!